

PLACEMENT DRIVE NOTIFICATION

Company	OTO Capital
About the Company	<p>OTO Capital is a software company that provides affordable plans to purchase motor bicycles.</p> <p>Welcome to the future of Bike Ownership! OTO aims to provide affordable plans for your dream bikes at 35% lower EMIs than banks. We at OTO put our customers first and use technology to simplify the buying process. We are a small team, but we dream big of making bike ownership flexible, pocket-friendly & hassle free.</p> <p>Website: http://www.otocapital.in</p>
Job Title	Program Manager - Business Operations
Job Description	<p><u>Primary roles and responsibilities :</u></p> <ul style="list-style-type: none"> • Manage multiple interconnected projects, ensuring program goals are reached • Develop and manage scope of the projects, deadlines and activities for projects and be accountable for delivering against established business goals/objectives • Strategize and implement key program initiatives that adhere to organizational objectives • Identify key resource requirements from cross-functional teams and external vendors • Assume responsibility for the program's people and vendors • Build and execute projects that cut across various aspects of Business operations. • Work cross functionally to help influence change in getting ideas executed • Build and lead communication plan and develop a reinforcement strategy across the organization • Manage all aspects of the implementation including the human and cultural elements, and reinforcing collaboration • Lead and direct different cross-functional programs and projects of varied sizes and types concurrently. • Measure project performance using appropriate systems, tools and techniques- • Create and maintain comprehensive project documentation- • Help people to design and model solutions for innovation . • Coordinate all cross-functional activities, collaborate with leaders in varied areas on planning and execution • Provide the skill and structure required to identify problems and improvement opportunities
Job Location	HSR, Bangalore
Eligible Degrees	MBA
Eligibility Criteria	<ul style="list-style-type: none"> • 60% All through (10th to PG) • Work timing : 10:00am to 7:00pm 6 days (Monday to Saturday)
Desired Skills	<ul style="list-style-type: none"> • Experienced with MS office - Excel, Word and PPT • Solid organizational skills including attention to detail and multi-tasking skills • Should understand the product development process - to enable projects to be converted into Products • Excellent client-facing and internal communication skills, written and verbal
Compensation (CTC)	Rs. 8 LPA
Selection Process	Will inform later
Date of Interview	Will inform later
Venue	Online/Virtual